



A nonprofit independent licensee of the Blue Cross Blue Shield Association

Group Implementation Documents

For Group Size 100 +

Resources
1. New & Existing Group Implementation Check List
Required
2. Signed Rate Sheet
• Supplemental Address Information Form
3. Annual Group Information Form (AGIF)
• Instructions for AGIF
• Frequently Asked Questions for AGIF
4. Annual Group Information Form for Medicare Eligible Products
• Instructions for Medicare Eligible Products Annual Group Information Form
5. Group Enrollment Forms – See below, include all that apply
6. FSA Administrator
7. Eligibility Policy for New Hires
8. Employer Online Enrollment Fax Back Form
9. Updated Broker of Record Letter
Recommended
1. Employer Online Enrollment Fax Back form
2. Certificate of Coverage Run List
Other
1. Exempt Religious Employers Form